

USANATO Management Control Evaluation Checklist
Personnel Accounting & Strength Reporting – Strength Report (AR 600-8-6)

HQ USANATO Functional Proponent – DCS, G1

DATE: 3 Feb 05

DCS Initials: up

Instructions. Answers must be based on the actual testing of key management controls (e.g., document analysis, direct observation, sampling, simulation, records review, etc.). Answers that indicate deficiencies (“No” or “Not applicable”) must be explained and corrective action indicated in supporting documentation. Certification that this evaluation has been conducted must be accomplished on DA Form 11-2-R, Management Control Certification Statement.

Key Management Controls.

1. Is the BNS1 annotating each soldier’s name and date reported to the AAA-162 and increasing the accountable or attached strength?

2. Is the BNS1 posting all changes that occur on the working AAA-162?

3. Is Part I of the AAA-162 being reviewed by the BNS1 to ensure there are no differences between the organizational and the actual strength? If discrepancies are found, are the appropriate strength transactions being submitted to correct the situation?

4. Is Part II of the AAA-162 being reviewed by the BNS1 to ensure that all manually posted transactions have processed? If some transactions did not process or if there were errors, were the appropriate transactions submitted or resubmitted?

Comments. Help make this a better tool for evaluating management controls. Submit comments to the USANATO MCA.